

Digital tool

Short summary

A virtual collaboration space where you can work in different teams, start video calls and/or conversations with each other.

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Digital tool

- Link <https://www.microsoft.com/hu-hu/microsoft-teams/log-in>
- Type of tool Digital workspace, Online communication, Learning environment
- Pricing Free version available
- Interface language English, Hungarian, Slovenian
- Does it have a built-in repository where we can browse content created by other teachers? no
- Does the free version support online cooperation? yes
- Difficulty For beginners
- AppStore link <https://apps.apple.com/us/app/microsoft-teams/id1113153706>
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Description

A collaboration space where you can create common content / entries, work as a team in the class notebook or under the tasks menu. You can start and save meetings. Online teaching is also possible, including screen sharing.

For further online guides please visit:

https://download.microsoft.com/download/a/5/8/a581b311-00fb-447e-b31a-4c9ddda9dcc5/TeamsforEducation_QuickGuide.pdf

<https://www.corsham.wilts.sch.uk/attachments/download.asp?file=229&type=pdf>

https://oit.siu.edu/crc/_common/documents/training-files/microsoft-teams-training-guide.pdf

<https://www.nus.edu.sg/cdtl/docs/default-source/professional-development-docs/resources/microsoft-teams-for-teaching-slides.pdf>

Advantages

- free
- suitable for group work/teamwork
- easy-to-use
- several applications can be added (e.g.: questionnaires/polls/votes; Forms or Insights statistics: student activity, assignments, grades)

Disadvantages

- stores saved meetings only for maximum 20 days
- in the free version, maximum 300 people can join a meeting
- the desktop application has more options/functions than the web browser version

Usage in teaching/learning

- scheduled meetings
- screen sharing option
- creating collaborative class notes
- file upload & storage options
- many app options

Tutorial video(s)

<https://support.microsoft.com/en-us/office/microsoft-teams-video-training-4f108e54-240b-4351-8084-b1089f0d21d7>

<https://www.youtube.com/watch?v=z6IUiamE3-U>

<https://www.youtube.com/watch?v=OxfukizkyCA>

https://www.youtube.com/watch?v=_nHeFu32aUQ

<https://www.youtube.com/watch?v=RwMP33N0Usw>

<https://www.youtube.com/watch?v=8KhutF6ktb4>

Examples

<https://docs.microsoft.com/en-us/microsoftteams/teams-channels-overview>