Occupation

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Type of lesson / project plan
Lesson plan
Sector
Pedagógia, oktatás
Topic, learning area
A munka világa
Vocational subject(s)
Angol nyelv
Grade
10. évfolyam
Learning and development goals
A tanóra során a tanulók feldolgozzák a munka világa témakört. A feladatok elvégzésével fejlesztik szókincsüket az adott témakörben. Az óra végére képesek lesznek önállóan összefüggő gondolatokat megosztani a feltett kérdésekre vonatkozóan.
Concepts
hivatalos levél formai követelményeink gyakorlása
Required tools
Projektor, Solutions Pre-intermediate (3rd edt) tankönyv és munkafüzet, füzet, szótár füzet
Materials released before class or for a project

5. vizsgatétel
Work

My dream is to become an archeologist or an Egyptologist. I’d like to study ancient Egyptian history and culture: the Pyramids - the tombs of the pharaohs. I’d like to take part in excavations. To become an archeologist, you have to go on to higher education and gain a university degree. Although I am still a student, I have some kind of work experience. I have had several summer jobs. There are a lot of job opportunities for students in the summer. For example, we can hand out flyers, sell ice-cream, pick fruit and vegetables, deliver newspapers, or work at fast food restaurants or in supermarkets. The advantages of working in the summer are that you can earn a little extra spending money, and you have a

chance to gain real world experience and work experience. You can also learn a little bit about time and money management. The disadvantage is that you miss all of the summer fun - you can’t meet your friends, you can’t have a lie-in, you have to get up early even in the summer. Last summer I handed out flyers for a new café at the local shopping centre. I worked four hours a day. I tried to persuade passers-by to have a cup of coffee there. I liked this job. It was never boring and I met a lot of interesting people.

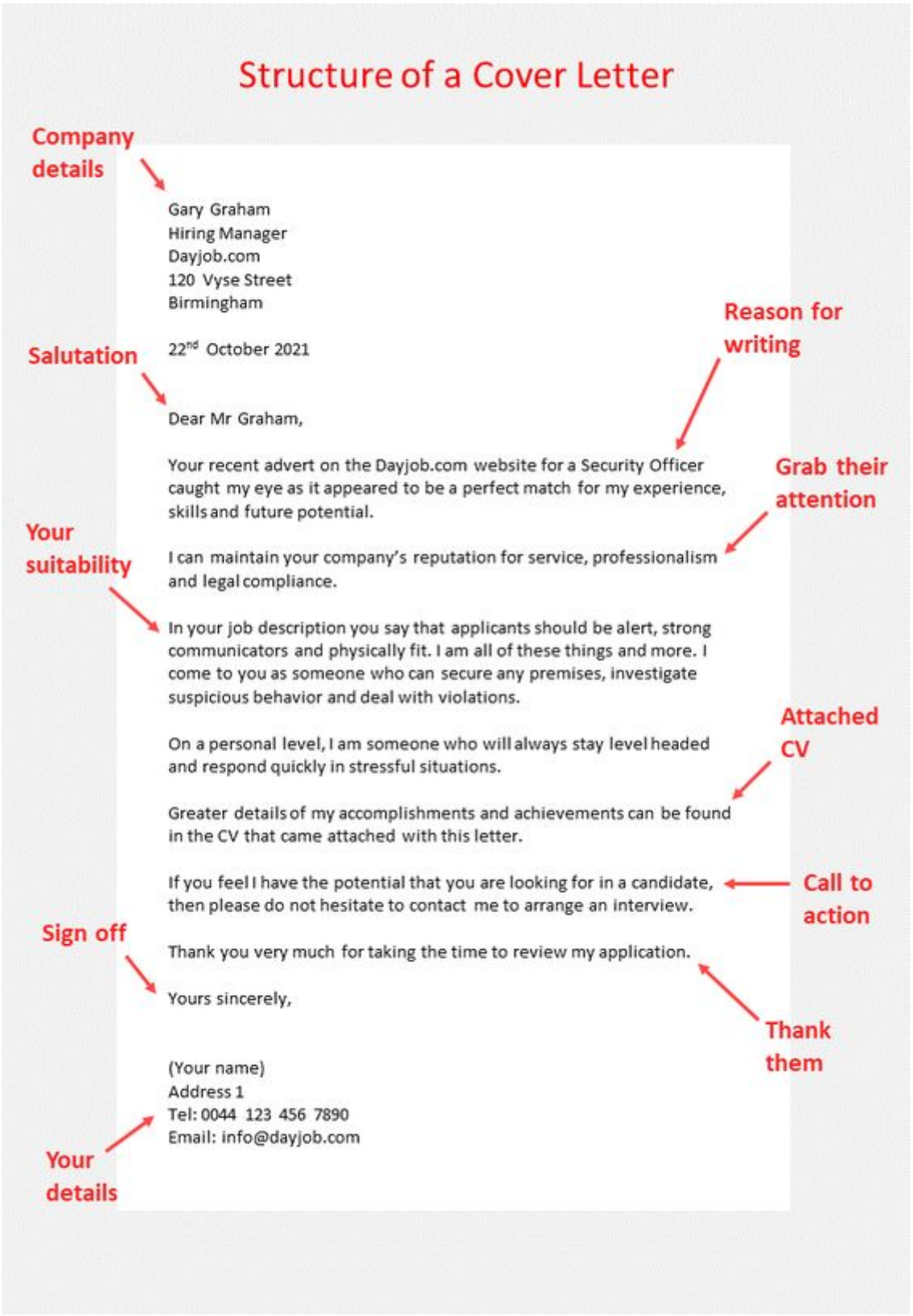
Introductory part and preparation of the lesson / project plan

Az előző órán kiadott tétel feldolgozása.

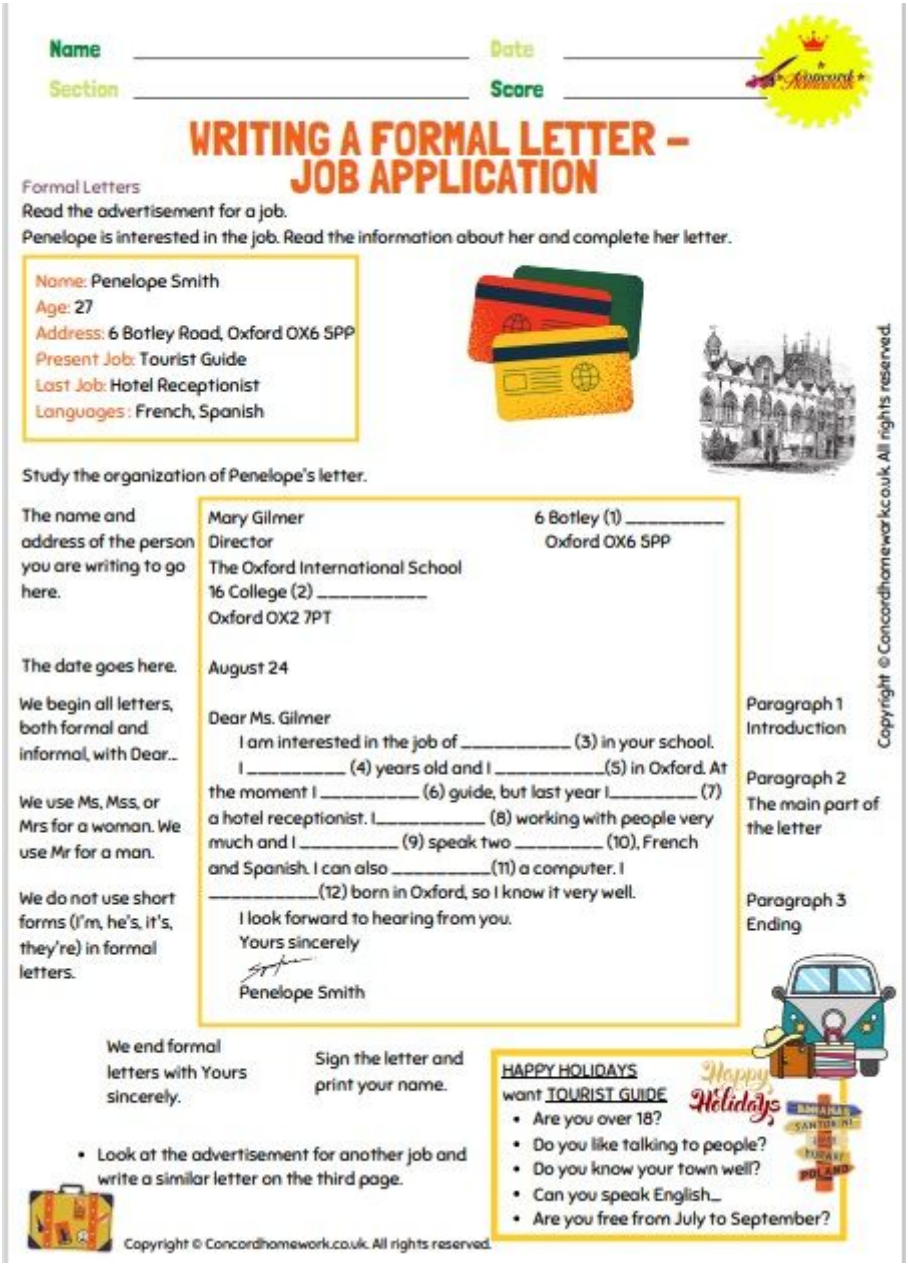
Implementation plan for the lesson / project

Bevezetés: az 5-ös számú vizsgatétel feldolgozása

1. feladat: képleírási gyakorlat a tankönyv 52. oldalán található képek segítségével.
2. feladat: hallás utáni értés: tk. 52/4, majd az ismeretlen kifejezések kigyűjtése, lefordítása
3. feladat: work activities: párosítás mf. 52/2
4. feladat: frontális munkában a kivetített hivatalos levél formai követelményeinek áttekintése, a legfontosabb kifejezések kigyűjtése, használatára vonatkozó szabályok megfigyelése

1. 

1. feladat: gap filling. A hiányzó elemek visszaillesztése a hivatalos levélbe.

1. 

Name _____ Date _____

Section _____ Score _____

WRITING A FORMAL LETTER – JOB APPLICATION

Formal Letters

Read the advertisement for a job.

Penelope is interested in the job. Read the information about her and complete her letter.

Name: Penelope Smith
Age: 27
Address: 6 Botley Road, Oxford OX6 5PP
Present Job: Tourist Guide
Last Job: Hotel Receptionist
Languages: French, Spanish

Study the organization of Penelope's letter.

The name and address of the person you are writing to go here.

The date goes here.

We begin all letters, both formal and informal, with Dear...

We use Ms, Mss, or Mrs for a woman. We use Mr for a man.

We do not use short forms (I'm, he's, it's, they're) in formal letters.

Mary Gilmer
Director
The Oxford International School
16 College (2) _____
Oxford OX2 7PT

6 Botley (1) _____
Oxford OX6 5PP

August 24

Dear Ms. Gilmer

I am interested in the job of _____ (3) in your school.

I _____ (4) years old and I _____(5) in Oxford. At the moment I _____ (6) guide, but last year I_____ (7) a hotel receptionist. I_____ (8) working with people very much and I _____ (9) speak two _____ (10), French and Spanish. I can also _____(11) a computer. I _____(12) born in Oxford, so I know it very well.

I look forward to hearing from you.

Yours sincerely

Penelope Smith

Paragraph 1 Introduction

Paragraph 2 The main part of the letter

Paragraph 3 Ending

We end formal letters with Yours sincerely.

Sign the letter and print your name.

- Look at the advertisement for another job and write a similar letter on the third page.

HAPPY HOLIDAYS
want TOURIST GUIDE
- Are you over 18?
- Do you like talking to people?
- Do you know your town well?
- Can you speak English...
- Are you free from July to September?

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Evaluation plan

Óra végi szóbeli értékelés.

Homework, project task

Álláshirdetésre való jelentkező levél megfogalmazása 80-100 szó terjedelemben a megtanult szabályok figyelembevételével.

General subject(s)
idegen nyelv